



# LOTUS, Ltd.

North America's Largest Lotus Car Club

## REQUEST FOR CERTIFICATE OF INSURANCE

All requests for certificates of insurance must be submitted to the Lotus Ltd HQ. Complete the following form and mail to Lotus Ltd. P.O. Box L, College Park, MD 20741. Certificates will be mailed to you from Lotus Ltd HQ. By request of our insurance underwriters please allow 30 days for certificates to be issued when possible. Direct all Club insurance questions to: [HQ@lotuscarclub.org](mailto:HQ@lotuscarclub.org)

**NAME AND ADDRESS OF  
REQUESTING AFFILIATED CLUB:**

**CLUB CONTACT PERSON FOR THIS EVENT:**

**CLUB EVENT CONTACTS PHONE NUMBER:**

**DATE OF EVENT:**

**APPROXIMATE NUMBER OF MEMBERS THAT WILL ATTEND EVENT:**

**DISCRIPTION OF EVENT:**

<b>WILL BLEACHERS BE USED? (check one)</b>	<b>YES</b>	<b>NO</b>
<b>WILL YOU BE SIGNING A LEASE/RENTAL OF PREMISES CONTRACT? (check one)</b>	<b>YES</b>	<b>NO</b>

**\*\*\*\* If yes, a copy of the lease/rental contract must accompany this request\*\*\*\***

**ADDRESS OF EVENT LOCATION:**

**OWNER OF PREMISES WHERE EVENT WILL BE HELD:**

**NAME AND ADDRESS OF ANY OTHER ADDITIONAL INSURED TO BE LISTED  
FOR THIS EVENT CERTIFICATE:**

**SPECIAL INSTRUCTIONS:**